



CANCER SOCIETY OF NEW ZEALAND AUCKLAND DIVISION INC
P O Box 1724, AUCKLAND

CONDITIONS FOR TRAVEL GRANTS

1. Travel Grants may be requested by workers engaged in clinical, educational, social or research activities related to cancer and who demonstrate good reason to travel.
2. The Society may grant funds for domestic or overseas travel. Applications should be submitted on the official form, before one of the two nominated closing dates, which as from 2008, are 20 February and 20 August annually. The budget costs should be calculated using the scales as used by the applicant's employing body.
3. In all cases applicants must have the written approval of their employing body. These grants are not intended to be used to relieve the applicant's employing body of its obligation to assist with the travel costs of its employees.
4. Applicants are expected to return to the same field of employment in this country.
5. Applicants may apply for all or part of the costs of travel. Economy class air fares may be requested but cheaper excursion fares should be used whenever available. Please provide quotes on travel, conference registration fee and accommodation.
6. Applications for travel overseas are unlikely to be approved for those who have received previous assistance from the Society within the last three years.
7. The Society must be advised if the applicant has applied to his/her employing institution for funds and whether his/her application was granted or declined. If a grant was approved, the Society requires to know the value of that grant.
8. The applicant must state the source of all travel funds including funds provided by the applicant.
9. The Society will refer applications to an appropriate advisory sub-committee who will assess their merit and the relevance of the request to cancer. On the basis of this assessment the Controlling Executive of the Auckland Division Cancer Society of New Zealand Incorporated will award some or all of the amount requested or will decline the application. Applicants should be aware that the Society frequently makes grant-in-aid for travel costs.
10. Successful applicants will be expected to provide a report with a suitable précis for publication in a lay journal on their return to New Zealand.
11. You must forward a copy of your application to three Referees with the request that they sent a letter of reference independently to the Society.

CONDITIONS FOR NURSES TRAVELLING SCHOLARSHIP

The Don Carnachan Travelling Scholarship for Oncology Nurses is available annually for attendance at overseas oncology conferences. Closing date 20 February. Conditions as for Travel grants above to apply.